



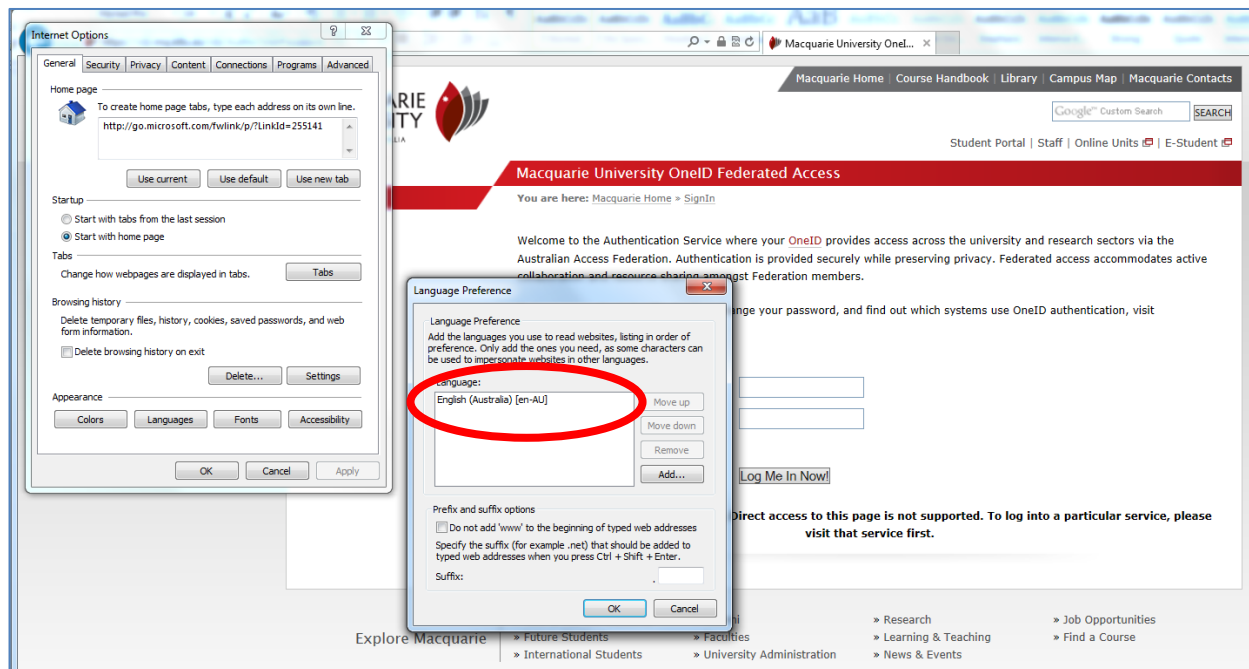
Browser Date Formats

To ensure the correct date is coming through in the Invoice system it is important that the browser is set up correctly to show the Australian date format (dd/mm/yy)

This document outlines the process for changing the browser settings to Australian date format for each of the main three browsers in use.

Internet Explorer

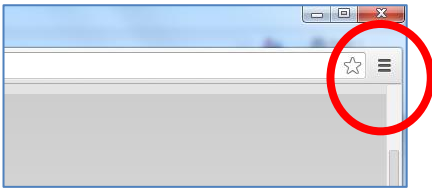
1. Tools > Internet Options
2. General tab, under Appearance, click Language button
3. Make sure English (Australia) [en-au] is installed; otherwise add by clicking on the Add button.



Adjusting the date format in Internet Explorer

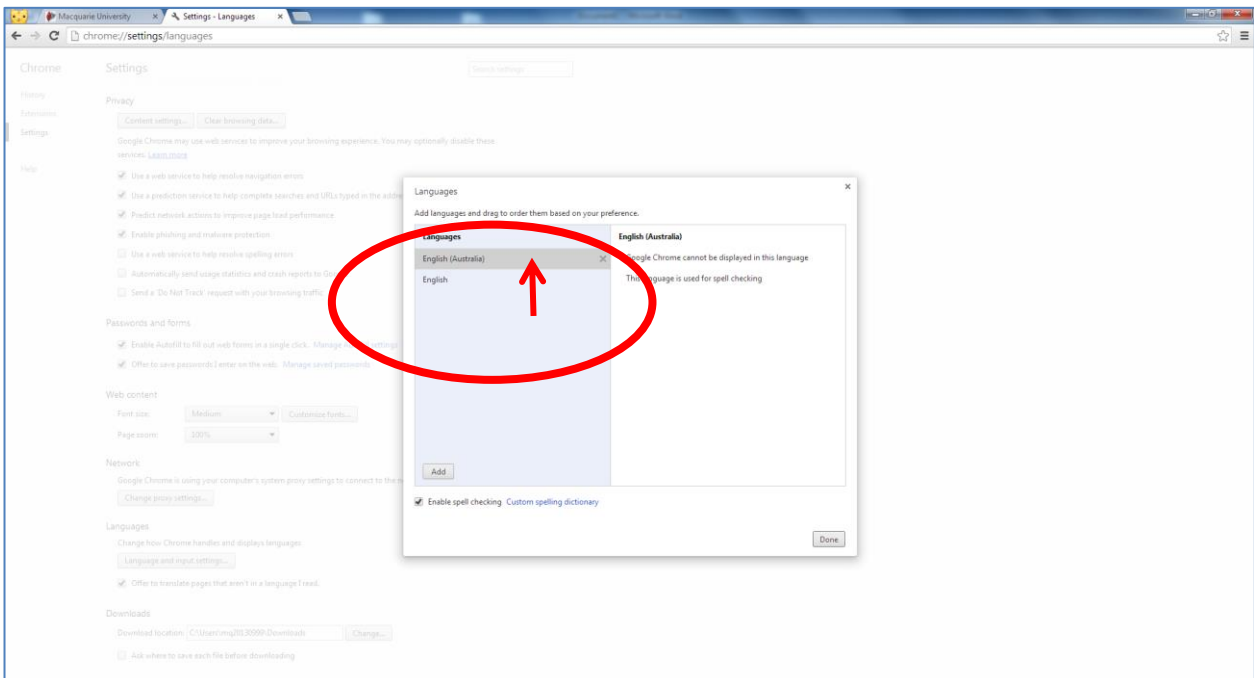
Google Chrome

1. Click Customise and Control Google Chrome icon



'Customise and Control icon'

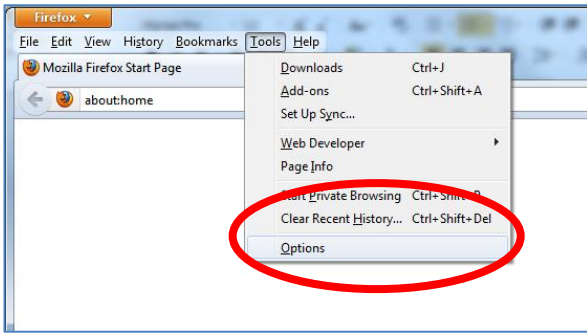
2. At the top right corner, select Settings from the drop-down menu
3. Click Show Advanced setting link at the bottom of the page to display more settings.
4. Under Languages, click Language & input settings button
5. Click Add button to add English (Australia) and drag it to the top of the list



Selecting 'English (Australia)' in the languages section

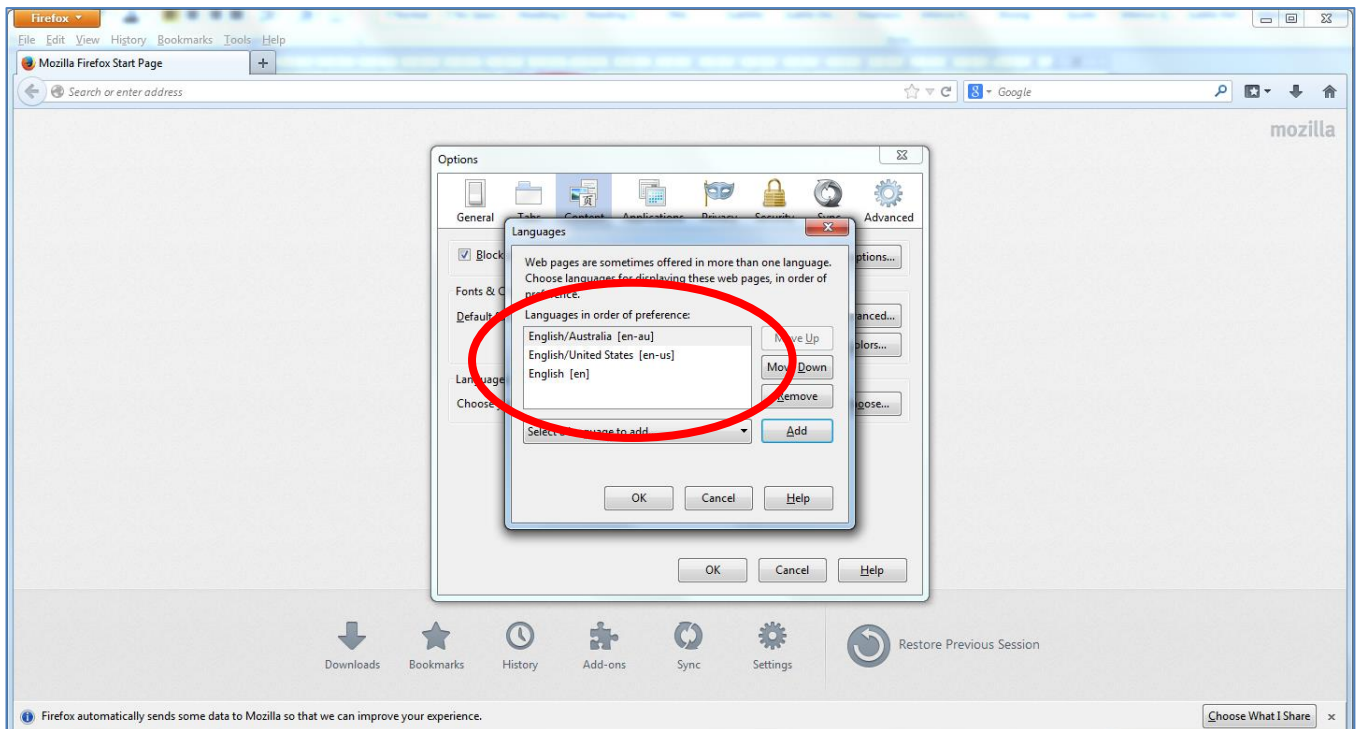
Mozilla Firefox

1. Tools > Options (if you cannot see the Tools menu tab, press Alt key once)



Selection options from the tools menu

2. Click Content tab, under Languages, click the Choose button.
3. Click the down arrow to the right of Select a language to add, select English/Australia [en-au], click Add button.
4. Move English/Australia [en-au] to the top of the list.



Selecting English/Australia in the languages section

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